

WARREN CONSOLIDATED SCHOOLS  
31300 Anita Drive Warren, MI 48093  
TELEPHONE 1-586-698-4146  
Susan Andrzejewski  
Fiscal Services Manager

CONDITIONS OF THIS PROPOSAL

PROPOSALS WILL NOT BE CONSIDERED UNLESS SUBMITTED ON THE ATTACHED FORMS.

**RETURN 2-COPIES IN SEALED ENVELOPE WITH PROPOSAL TITLE, DUE DATE AND TIME.**

**AP BIOLOGY RESOURCE MATERIALS**

THIS PROPOSAL MUST BE IN THE FISCAL SERVICES DEPARTMENT NOT LATER THAN

**November 19, 2024 2:00PM**

**Proposals will not be accepted after the above date and time.**

A PROPOSAL BOND **WILL NOT** BE REQUIRED WITH THIS PROPOSAL   X  .

A PROPOSAL BOND OF **5% IS REQUIRED** WITH THIS PROPOSAL \_\_\_\_\_.

Certified check or proposal bond, if required, must accompany the proposal, at which time the proposals will be opened. No proposal will be considered unless a certified check or proposal bond is furnished, if required.

Every person, firm, or corporation submitting any proposal for construction work, equipment, materials or services of any kind shall be required to furnish with such proposal a certified check or proposal bond in an amount indicated above which shall be forfeited to the Board of Education in case of failure of the proposer to sign a contract after acceptance of the proposal by the Board of Education.

**Quotations on equipment, materials or supplies must be F.O.B. point of delivery specified, including packing and crating charges, and fuel surcharges.**

**MATERIALS INCLUDED IN THIS PROPOSAL CAN BE DELIVERED WITHIN \_\_\_\_\_DAYS, FOLLOWING RECEIPT OF ORDER FOR SAME.**

**STATE CASH DISCOUNT TERMS \_\_\_\_\_Business days**

**Terms allowing discount "A Time of Payment" (not less than 10 business days) will be given preference. Terms of Payment and Delivery will be considered in making awards.**

The Board reserves the right to reject any or all proposals or parts of proposals, or to split award by items or to accept the proposal which will best serve the interest of the Board of Education.

Proposers must make their proposals strictly in accordance with requirements and specifications, otherwise they may not be considered.

Proposers are granted the privilege of withdrawing their proposals, if they desire, between the time they are submitted and opened.

Proposers are invited to consult with the Fiscal Services Department concerning conditions required for submitting proposals, use of materials, or previous quotations.

WARREN CONSOLIDATED SCHOOLS  
Warren, Michigan 48093  
November 19, 2024

THIS IS NOT AN ORDER

The undersigned proposes to deliver F.O.B., any one or all of the items at prices specified to:

LOCATION: 4 - High schools district wide; Warren and Sterling Heights, MI

No proposals shall be accepted from, or contract awarded to, any person who is in arrears to the Board of Education of Warren Consolidated Schools upon debt or contract, or who is defaulter as security or otherwise upon an obligation to the Board of Education of Warren Consolidated Schools.

PROPOSAL DESCRIPTION

**AP BIOLOGY RESOURCE MATERIALS**

The undersigned proposes to furnish in accordance with attached specifications and for the prices quoted on the attached Sheets (2-copies).

TERM: Pricing firm for 90 days  
QUANTITY: See Specification Sheet

CONTACT: Karen Fleming  
(586) 698-4706  
fleming@wcskids.net

Terms to remain firm for the contract period.

Reference to be provided upon request.

A proposal bond WILL NOT be required.

Prices shall be quoted F.O.B. Delivered.

\*Proposals shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the proposer and any member of the Board of the Superintendent. Additionally, proposals shall include a sworn and notarized affidavit of compliance – Iran Economic Sanctions Act of 2012.

\*Addenda will be issued no later than three days prior to the date for receipt of proposals except an addendum withdrawing the request for proposals or one which includes postponement of the date for receipt of proposals. It is the responsibility of any person/persons downloading proposals from the WCS website to revisit the website three days prior to the proposal opening to address any addenda issued. Acknowledgement for the receipt of such addenda must be included in the response.

\*Warren Consolidated Schools and the Proposer agrees that they will not discriminate against any employee or applicant for employment on the basis of race, color, national origin, sex, (including sexual orientation or transgender identity) disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"). The supplier shall take affirmative action to ensure that applicants are employed, and that employees are treated without regard to race, color, national origin, sex, (including sexual orientation or transgender identity) disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes").

In the event that this proposal is accepted to furnish whatever is included herein, the successful proposer agrees to furnish compensation insurance (if labor is required in the fulfillment of this contract order), which will amply protect the interest of the Board of Education.

# AP BIOLOGY RESOURCE MATERIALS

November 19, 2024 2:00PM

This is to certify that the prices, quality, quantity and delivery of the above-mentioned material of commodity will be exact conformity with the specifications, samples and proposition therefore, and declare that it is made without collusion with any other person, firm, or corporation making any other proposal, or who otherwise would make a proposal, and agree to furnish in strict accordance with the specifications.

If your company does not wish to quote but would like to remain on our list, please complete the vendor information below and return this page to Warren Consolidated Schools, Attention: Fiscal Services Department, 31300 Anita Drive Warren, Michigan 48093.

Company Name \_\_\_\_\_

Contact Name and Title \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

\*Include any updated company information below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# GENERAL CONDITIONS

## 1.0 GENERAL CONDITIONS

- 1.01 **Familial** – Proposals shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the proposer and any member of the Board or the Superintendent.
- 1.02 **Conditions** – The Warren Consolidated Schools reserves the right to reject and/or accept all proposals or parts of proposals, or to split award by items or to accept the proposal which best serves the interest of the school district.
- 1.03 **Smoking and use of Tobacco Products** – Smoking and/or the use of any tobacco product is strictly prohibited within any facility or any grounds at all times.
- 1.04 **Deviations** – All deviations from specifications must be listed separately in writing and included in this proposal.
- 1.05 **Proposals** – Proposals will be accepted on the forms provided by the owner. No oral, fax or telephone proposals or modifications will be accepted.
- 1.06 **Iran Economic Sanctions Act** – Proposals shall be accompanied by a sworn and notarized statement disclosing the proposer is not and will not become an “Iran Linked Business” at any time during the course of performance under the contract.

**AFFIDAVIT OF PROPOSER**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the "Proposer"), pursuant to the familial disclosure requirement provided in the \_\_\_\_\_ (the "School District") advertisement for proposals, hereby represent and warrant, except as provided below, that **no familial relationships exist** between the owner(s) or any employee of \_\_\_\_\_ and any member of the Board of Education of the School District or the Superintendent of the School District.

List any Familial Relationships:

PROPOSER:

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by  
\_\_\_\_\_.

\_\_\_\_\_

, Notary Public

\_\_\_\_\_ County, Michigan

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_

**AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT**

**Michigan Public Act No. 517 of 2012**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the "Proposer"), pursuant to the compliance certification requirement provided in the Warren Consolidated School District (the "Warren Consolidated Schools") Invitation For Proposals for **AP BIOLOGY RESOURCE MATERIALS** hereby certifies, represents and warrants that the Proposer (including its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Proposer is awarded a Contract as a result of the aforementioned Invitation For Proposal, the Proposer will not become an "Iran Linked Business" at any time during the course of performing under the Contract.

The Proposer further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the Warren Consolidated Schools investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on an Invitation For Proposal for three (3) years from the date it is determined that the person has submitted the false certification.

PROPOSER:

\_\_\_\_\_  
Name of Proposer

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, Notary Public

\_\_\_\_\_ County, Michigan

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_

## **AP Biology Resource Materials**

### **Request for Proposal:**

The purpose of this RFP is to provide Warren Consolidated Schools with a rigorous, college level Biology program for students enrolled in AP Biology. The program should include opportunities for students to develop the 6 Science Practices, learn about the Big Ideas of AP Biology, and apply knowledge to real world situations to become scientifically literate citizens. Inquiry-based, hands-on labs are also required.

We are looking for student and teacher textbooks. Digital subscriptions should be included. Bids should include any other products necessary to complete the program, and any costs associated with professional development. Please provide any additional details and costs.

### **Quantities Needed:**

4 AP Biology Teacher Edition Textbooks

4 AP Biology Teacher Digital Package

120 AP Biology Student Textbooks

120 AP Biology Student Digital Package

### **Questions can be directed to:**

Karen Fleming

586-698-4706

[fleming@wcskids.net](mailto:fleming@wcskids.net)

### **Materials Delivery:**

Shipping will be to 4 high schools in Warren and Sterling Heights, MI